

BERKELEY SPRINGS STATE PARK

OLD ROMAN BATHHOUSE RENOVATIONS

EXPRESSION OF INTEREST



 **MILLS GROUP**
ARCHITECTURE ■ PLANNING ■ PRESERVATION



November 6, 2017

Angela Negley
Division of Natural Resources
Property and Procurement Office
324 4th Ave
South Charleston, WV 25303

Re: A/E Services the Old Roman Bathhouse at Berkeley Springs State Park
[AEOI DNR1800000002]

Dear Ms. Negley,

I am respectfully submitting a response to your expression of interest as an offer of our professional services for the renovations of the Old Roman Bathhouse at Berkeley Springs State Park.

Our team has been overseeing the design, construction, and coordination for a multitude of commercial, institutional, and recreational projects for over ten years. Previous success stories include:

- Berkeley Springs Train Depot Rehabilitation – Bath, WV
- Old Inn Cacapon Resort State Park – Cacapon, WV
- Appalachian Trail Conservancy – Harpers Ferry, WV
- Blue Sulphur Springs Pavilion – Blue Sulphur Springs, WV

Each of these projects fostered economic opportunities in their communities. The team we propose to use values the design process and the importance of open and frequent communication with our clients. Team members include:

Michael Mills, AIA is the founder of the Mills Group. Michael's architecture experience ranges over three states and the District of Columbia. He serves as managing principal and will be current on the progress of work, in the office and on site, at every milestone.

Victor Greco, AIA NCARB is a Mills Group Principal Architect and head of the Wheeling studio. He is a lead in West Virginia's architecture community with 30 years' experience in designing and managing large projects from concept to ribbon cutting.

Stacey Bowers, AIA is an experienced project architect and expert in building codes, zoning, and jurisdictional approval. She has overseen numerous construction administration projects, which require extreme attention to detail and organization to lead her projects through seamlessly.

"Designing on the principles of the past and preserving for the future"

The Weiss Building
63 Wharf Street, Suite 300
Morgantown, WV 26501
304.296.1010

www.millsgrouponline.com

The Kaley Center
53 14th Street, Suite 607
Wheeling, WV 26003
304.233.0048

We feel that this opportunity calls for a group effort, and we have partnered with the following engineering team to supplement our talents.

Project Team

Mills Group specializes in architecture with a team of talented architects and planners. Our firm's frequent and open dialogue with clients and regulatory agencies allows for streamlined project review and accurate results.

Allegheny Design Services (ADS) is a group of remarkable engineers in Morgantown who ensure their projects meet current and speculative design needs with sound solutions. This firm will be responsible for mechanical, electrical, plumbing, and structural engineering.

Scope of Work

The substantial nature of this undertaking necessitates the following scope of work:

- Review existing plans and condition as well as the operation of the park and evaluate, while communicating effectively with the owner, to determine a plan that can be implemented in a manner that will minimize disruption to concurrent operation of the facility while meeting all objectives.
- Provide all necessary services to design the facilities described in a manner that is consistent with the Division of Natural Resources needs, objectives, current law and code; while following the plan to design and execute the project within the project budget.
- Provide Construction Administration Services.

Methodology

Our team takes pride in the firm's reputation for producing quality designs on projects large and small and fostering those projects to completion. The Mills Group architects, planners, and designers will draw on our reservoir of experience – gleaned over decades and multiple states – to comprehend client needs and produce a design that we will lead to success.

Our first step would be comprehensive conversations with all the relevant stakeholders coupled with site visits to assess conditions and develop the scope of work. Once we have a defined scope, this will give us the basis needed to propose a definitive timeline for major project milestones. Sustainability assessment, code, life safety and zoning evaluations will follow. Precedent and product research will lead to design concepts and construction documents. Supervising the construction will be the culmination of all this work in later phases.

"Designing on the principles of the past and preserving for the future"



At every step we can be relied on to keep our clients abreast of developments. We value their input and use it to better serve them.

Please find attached our team resumes along with samples of our work.

Should you have any questions, please do not hesitate to contact me at 304-296-1010 or via email at mmills@millsgrouponline.com. Thank you for the opportunity to work with the Division of Natural Resources.

Sincerely,

A handwritten signature in black ink that reads 'Michael Mills'.

Michael Mills, AIA
Managing Principal

"Designing on the principles of the past and preserving for the future"

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63 Wharf Street, Suite 300
Morgantown, WV 26501
304.296.1010

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304.233.0048



QUALIFICATIONS



MILLS GROUP
ARCHITECTURE ■ PLANNING ■ PRESERVATION

“Designing on
the principles
of the past and
preserving for
the future”

LOCATIONS:

THE WEISS BUILDING
63 Wharf Street, Suite 300
Morgantown, WV 26501
304.296.1010

THE KALEY CENTER
53 14th Street, Suite 607
Wheeling, WV 26003
304.233.0048

SITE:

MILLSGROUPONLINE.COM

Mills Group represents a collection of architects, designers, and researchers dedicated to innovative design and quality work. In 2005 Michael Mills, AIA, answered a market demand for architects with a special skill set. By 2013 the firm expanded to Wheeling to include more talent over a broader geographic range.

The firm's success is a product of diligently understanding client needs, existing conditions, design goals and budget. Our process is built on the foundation of research, client collaboration, and creative solutions. The team looks to the region's architectural heritage for inspiration to celebrate the best of the past and promote economic vitality for the future.

Mills Group happily serves public and private clients. Public sector patrons who have sought our services include cultural agencies, development offices, municipalities, non-profits, and schools. Other architects and engineers, developers, homeowners, and business people are counted among our private clients.

The firm is committed to a quality end product derived from experience, diligence, and collaboration. Clients can always count on us to maintain our efforts from concept to ribbon cutting.



MILLS GROUP

ARCHITECTURE ■ PLANNING ■ PRESERVATION

Our firm currently has eight technical staff members located in the Morgantown office and an office manager/administrator. Our Wheeling office has four technical associates and an office manager. Although we have two offices, we work very closely together and frequently meet through the use of interactive web conferencing and in-person get-togethers. Each team member has a well-rounded architectural background while also possessing a specific area of excellence.

Architecture

COMMERCIAL
RESIDENTIAL
PUBLIC

Planning

ENABLE
EXTEND
ENHANCE

Preservation

REVITALIZE
REHABILITATE
CONSULT

Mills Group is a proven leader in many specialized areas of architecture and design. With experience in commercial, public, and cultural facilities, our firm has a breadth of exposure, which gives us confidence to approach any design challenge. Through engagement and collaboration we develop solutions based on shared visions and focused needs.

Our firm provides careful planning and design for commercial, public, and residential clients both as a necessary asset to an overall architecture project and as a stand-alone service. The firm follows the 'measure twice, cut once' principle, and approaches planning as a forward thinking, cost saving, and practical application for all projects.

We maintain a commitment to the cultural heritage of our region. We strive to raise awareness of the significant history and culture that is the foundation of who we are and ultimately, will become. Our team performs historical research as well as assessing and documenting existing conditions. We compile our findings into a comprehensive narrative, a feasibility study and/or historic structures report for the owner to implement planning for the next phase of use for the building.



Allegheny Design Services

Consulting Engineers



“Providing reliable, responsible services of building system design and analysis”

LOCATION:

102 Leeway Street
Morgantown, WV 26505
P - 304.599.0771
F - 304.212.2393

SITE:

ALLEGHENYDESIGN.COM

Allegheny Design Services (ADS) is a consulting engineering firm specializing in structural building design and building analysis. Dedicated to serving West Virginia and the surrounding region, ADS recognizes the need for reliable and full service engineering support. ADS provides all phases necessary for the successful completion of a building project including schematic design studies, design development, construction documents and specifications, and construction administration.

ADS' experience in Design and Project Management includes:

- Commercial Facilities
- Industrial Facilities
- Institutional Facilities
- Educational Facilities

ADS was established by David Simpson, PE, MBA, in 2002 as a result of a need in North Central West Virginia for reliable structural engineering services. In 2009 MEP engineering services were added, led by Mike Chancey, PE. ADS utilizes a combination of office technology and a motivated staff to deliver projects typically up to \$40 million in construction value. Our clients include architects, contractors, developers, attorneys and insurance companies.

ADS currently utilizes the latest engineering design and BIM software for the development of project work.



RESUMES



Michael Mills

AIA, NCARB

MANAGING PRINCIPAL

EDUCATION

BS, BARCH / 1993 / RENSSELAER
POLYTECHNIC INSTITUTE

PROFESSIONAL REGISTRATIONS

WEST VIRGINIA
VIRGINIA
OHIO
PENNSYLVANIA
MASSACHUSETTES

BIOGRAPHY

Mr. Mills leads all facets of the daily operations of the Mills Group. He has twenty-three years of experience in historical preservation, architectural design, and planning. Through his extensive work with historic structures, he has a detailed working knowledge of the Secretary of the Interior's Standards for Historic Preservation Projects. His work includes interior and exterior preservation, window restoration, foundation waterproofing, roof repair, integration of MEP systems in a historic structure and the design of interpretive exhibits for historic structures. The other aspects of his work include historic design guidelines, contextual design of new structures, and the issues related the revitalization of main streets across the country.

EXPERIENCE

Old Inn Cacapon Resort State Park - *Cacapon, WV*

The Old Inn at Cacapon Resort State Park in Berkeley Springs, WV was constructed in 1938 as part of a Civilian Conservation Corps project at nearby Camp Morgan as the first overnight lodging facility within the state park system. The Old Inn was originally built as a one and a half story hand hewn log structure with three wood burning chimneys. By the early 1940s, the increasing number of visitors to the State Park required the Old Inn to be enlarged. In order to protect the log structure from decay, officials decided to clad the entire building in board and batten wood siding circa 1960. Mills Group devised a plan to rehabilitate the historic log structure and adapt it for continued use for the future.

Hawks Nest & Twin Falls State Park - *Hawks Nest, WV & Twin Falls, WV*

Both Twin Falls and Hawk's Nest State Park Lodges were designed by a team of architects called The Architecture Collaborative (TAC) which was led by world renowned modern architect Walter Gropius. While the buildings are significant for their modern architecture, the HVAC system needed to be improved for energy efficiency. Because of the historic and architectural significance of the two lodges, the Mills Group was asked to serve as a monitor to ensure that the project met the Secretary of the Interior's Standards as well as complied with the Federal law, Section 106 of the National Historic Preservation Act of 1966.

Monongalia County Courthouse Renovations - *Morgantown, WV*

The City of Morgantown chose Mills Group to create a conceptual masterplan of the Courthouse Building and Plaza renovations through the integration of outdoor and indoor spaces. Based on the historic heritage of the area, the design included a more distinguished entrance, pedestrian accessibility and well-defined transitional spaces for community use, as well as an upgrade of interior spaces.



Victor Greco

AIA, NCARB

PRINCIPAL ARCHITECT

EDUCATION

BS, BARCH / 1983 / UNIVERSITY OF KENTUCKY

PROFESSIONAL REGISTRATIONS

WEST VIRGINIA
MARYLAND
OHIO
PENNSYLVANIA

BIOGRAPHY

Mr. Greco leads our Wheeling Office and has over thirty years of experience in historical preservation, architectural design and planning. Victor takes a holistic approach to create design solutions that address the complexities of historic restoration projects, as well as programming and master planning for future growth. He is detail-oriented and pragmatic, working hands-on with clients to ensure their needs are served efficiently and comprehensively. Victor has been recognized state-wide with numerous awards and news articles on his projects and accomplishments. He is very active with Rotary and serves on the Easter Seals Board. Victor is also a Commissioner on the West Virginia Archives and History Commission and a Member of the Wheeling Historic Landmarks Commission.

EXPERIENCE

Berkeley Springs Train Depot - Bath, WV

The Town of Bath asked the Mills Group to design the rehabilitation plans for the Historic Berkeley Springs Depot. The depot is an important local architectural landmark that symbolizes the bustling, thriving center of activity that once emanated from the railroad serving the town. The rehabilitation includes the stabilization and restoration of the clay tile roof as well as master planning of the adjoining 2.1 acre site. The Mills Group researched historic maps and photographs to produce a three-dimensional understanding of the train depot and how it changed over time as well as a conceptual site layout.

B&O Railroad Station - Oakland, MD

Following the design of a master plan and interior alterations, this historic 1884 Baltimore & Ohio Railroad station became a new visitor center for the town of Oakland. The award-winning facility includes a small theater and museum. The meticulous restoration used slate mined from the same quarry that produced the original program.

The Health Plan - Wheeling, WV

The Regional Economic Development (RED) Partnership hired Mills Group to study the proposed sites in downtown Wheeling for the development of a new headquarters for the Health Plan, a non-profit community health organization currently headquartered in St. Clairsville, Ohio. The 51,000 sq ft building will be four stories in height and occupy 1.3 acres of land in addition to parking, greenspace and an amphitheater. The design will also include storm water retention through bioswales and landscaping elements that filter pollutants from surface runoff.



Stacey Bowers

AIA

PROJECT ARCHITECT

EDUCATION

MA/2009 / UNIVERSITY OF
ILLINOIS AT CHICAGO
BS, BARCH / 2007 / FAIRMONT
STATE UNIVERSITY

PROFESSIONAL REGISTRATIONS

WEST VIRGINIA
PENNSYLVANIA;
CERTIFIED BUILDING
CODE OFFICIAL

BIOGRAPHY

Stacey Bowers works as a project architect for Mills Group. Her background includes commercial and industrial projects, educational facilities, historic properties, residential projects, renovations and additions. Stacey has experience working with a variety of clients including local governments, county commissions, county school systems as well as different funding agencies and the WV State Historic Preservation Office. Stacey is also registered with the WV State Fire Commission as a certified Building Code Plans Examiner where she would perform code reviews for a local municipality.

EXPERIENCE

Camden Clark Medical Center - Parkersburg, WV

Parkersburg Cardiology Associates hired Mills Group to design a new physician's professional building. Mills Group provided conceptual design services to assist in determining a lot location for a proposed two story, 27,000 sq ft office building in the International style. Mills Group designed the building to host office space on first and second floors while the potential third floor incorporated green space with a rooftop plaza. A second conceptual design also incorporated additional office space on a partial third floor while connecting to an adjacent office building via a third story bridge. The concept needed to accommodate twenty-five exam rooms, physician's offices, nursing areas, administrative and conference rooms and evaluation suites with cardiology and vascular equipment.

Actors Guild of Parkersburg - Parkersburg, WV

The Actors Guild was awarded a matching grant from the WV Division of Culture and History to begin work on Phase I of a three-phase renovation upgrade of the historic theater. The interior improvements will increase the functionality for the performers and guests of the theater, as well as pulling inspiration from the original Art Deco ambience in the space. Phase I involves expanding the restroom facilities and moving them to the lower level and installing a base for an elevator. This phase is scheduled for completion in the fall. Phase two and three call for expanding the theatre lobby, completing the elevator installation, moving the main entrance to improve accessibility, and refurbishing



David R. Simpson

PE, SECB, MBA

**PRESIDENT/
STRUCTURAL
ENGINEER**

EDUCATION

WEST VIRGINIA INSTITUTE OF
TECHNOLOGY:
BS / CIVIL ENGINEERING

WEST VIRGINIA UNIVERSITY:
MBA / BUSINESS
ADMINISTRATION

WEST VIRGINIA STATE COLLEGE:
ARCHITECTURAL TECHNOLOGY
COURSES

BIOGRAPHY

David Simpson's experience includes over 30 years in structural design and project management for industrial, commercial, institutional and nuclear/chemical facilities utilizing steel, concrete, masonry and wood. His accomplishments include design and construction administration of health care facilities, hotels, schools, shopping centers, aircraft hangars, numerous retail facilities and several forensic engineering assignments. Simpson graduated from the West Virginia Institute of Technology with a bachelor's degree in civil engineering and an MBA from West Virginia University. He is registered in West Virginia, Pennsylvania, Maryland, Virginia, Florida, District of Columbia, North Carolina, South Carolina, Georgia, and Ohio.

MEMBERSHIPS

American Society of Civil Engineers, Structural Engineering Institute, Charter Member, American Concrete Institute, American Institute of Architects - West Virginia Chapter, American Institute of Steel Construction, Inc., American Iron and Steel Institute Member, Associated Builders & Contractors (ABC), National Academy of Forensic Engineers

EXPERIENCE

Morgantown Event and Conference Center

Morgantown, WV

Phipps Conservatory Addition

Pittsburgh, PA

Waterfront Hotel and Conference Center

Morgantown, WV

WVU Basketball Practice Facility

WVU Mountaineer Field North Luxury Suites

UPMC Hillman Cancer Center

William Sharpe Hospital Addition

Chestnut Ridge Church

University of Pittsburgh Bio Medical Tower

Glade Springs Hotel & Conference Center

Fairmont State University Parking Garage



**Gary M.
(Mike)
Chancey**
PE, LEED AP

**MEP
DEPARTMENT
MANAGER**

EDUCATION

WEST VIRGINIA INSTITUTE OF
TECHNOLOGY:
BS / ELECTRICAL ENGINEERING

BIOGRAPHY

Mike Chancey is a native of West Virginia, growing up in Hurricane and presently residing in Bridgeport. Mike graduated from West Virginia Institute of Technology with a BS in Electrical Engineering in 1985. After a brief two year stint with Duke Power in Greensboro, NC, Mike has spent the rest of his career designing electrical systems for various building types and facilities. Mike is a member of the Clarksburg Kiwanis Club and active in community service work in Harrison County as a board member of the Harrison Co. YMCA and current President of the board for Empowerment through Employment.

Mike's experience includes over 20 years in electrical design and project management for industrial, commercial, residential, institutional, educational, and recreational facilities. Building system design includes lighting, site lighting, power distribution, communications, surveillance, access control, and fire protection. Past accomplishments include design and construction administration of health care, schools, municipal, sports, commercial and retail facilities.

EXPERIENCE

Parish Center for Immaculate Conception Church

Clarksburg, WV

Mountaineer Medical Office Building

Bridgeport, WV

WVU Visitor's Resource Center

Morgantown, WV

Upshur County 911 Center

Buckhannon, WV

Morgantown Event Center

Morgantown, WV

WVU Percival Hall Chiller Replacement

Morgantown, WV

Mylan Pharmaceuticals, Greenbag Road Facility

Morgantown, WV

Bank of Gassaway

Flatwoods, WV

Veterans Nursing Facility

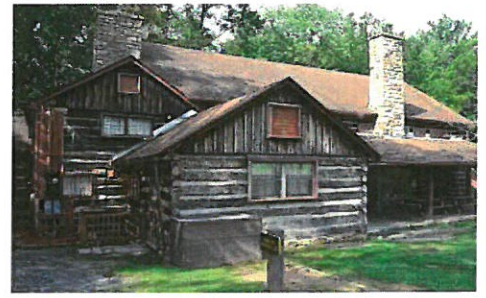
Clarksburg, WV

Harrison Co. 4-H & Recreation Center

Clarksburg, WV



EXPERIENCE



Old Inn Cacapon Resort State Park

LOCATION: Cacapon, WV
CLIENT: WV DNR - Parks and
Recreation

SERVICES: Restoration and
Master Plan

CONSTRUCTION VALUE:
NA

The Old Inn at Cacapon Resort State Park in Berkeley Springs, WV was constructed in 1938 as part of a Civilian Conservation Corps project at nearby Camp Morgan as the first overnight lodging facility within the state park system. The Old Inn was originally built as a one and a half story hand hewn log structure with three wood burning chimneys. By the early 1940s, the increasing number of visitors to the State Park required the Old Inn to be enlarged. In order to protect the log structure from decay, officials decided to clad the entire building in board and batten wood siding circa 1960.

The WV Division of Natural Resources (DNR) hired the Mills Group to assess the integrity of the log structure and develop a plan to stabilize the building and its continued maintenance. Because the DNR used Federal money to assess the building, they were bound by Section 106 of the National Historic Preservation Act of 1966 to assess the effect of their actions on the structure. Mills Group also acted as a liaison between the DNR and the State Historic Preservation Office.

The building had been changed slightly during the years to accommodate wall mounted air conditioning units. Otherwise, the building was in remarkably good shape and is slated to be restored to its early 1940s appearance with the exposed log exterior. Mills Group devised a plan to rehabilitate the historic log structure and adapt it for continued use for the future.



Berkeley Springs Depot Exterior Restoration

LOCATION : Bath, WV

CLIENT : Town of Bath

SERVICES : Construction Documents,
Bidding & Negotiation, and Construction
Administration

CONSTRUCTION VALUE :
\$500,000

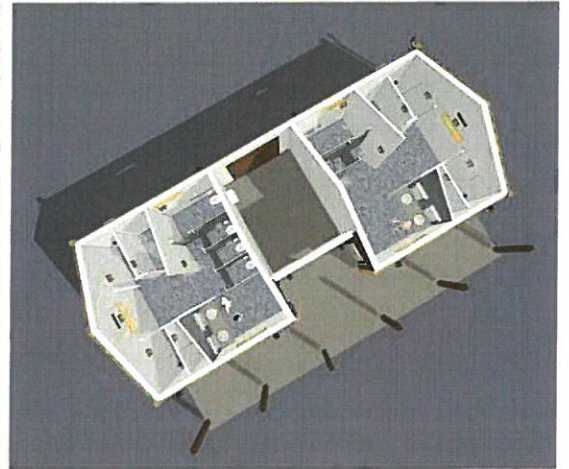
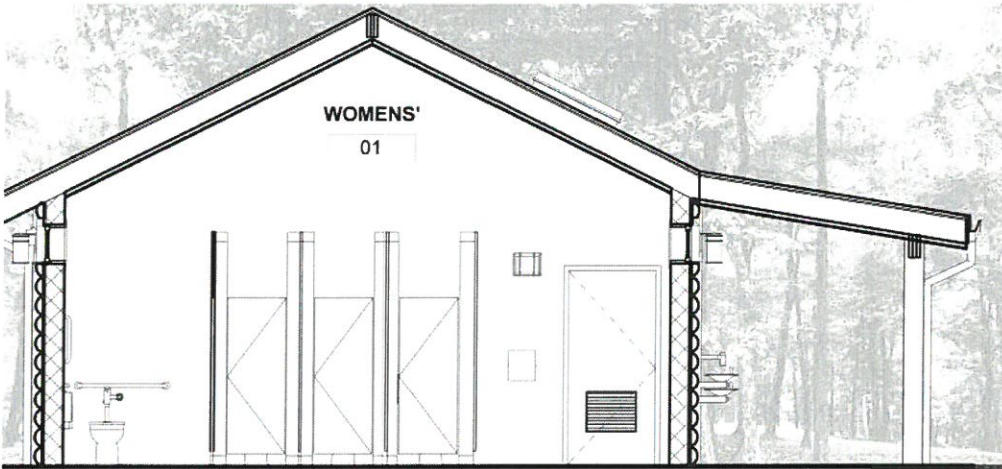
MILLS GROUP
ARCHITECTURE • PLANNING • PRESERVATION

Mills Group lead the first phase of the Berkeley Springs Depot restoration which was completed in the fall of 2015.

The project, the complete exterior restoration of the depot, included restoration of the masonry facade, wood windows and doors, and the terra cotta tile roof including the adjacent tongue and groove wood eaves and decorative brackets. In addition, site work around the perimeter of the depot including concrete sidewalk replacement, concrete stair and retaining wall repairs, new and refurbished handrails, utility work and landscaping was completed.

Previously, Mills Group had worked with the Town of Bath to salvage the existing terra cotta tile roof. The restoration of the roof was a combination of 70% salvaged tile and 30% newly manufactured custom made Ludowici matching tile. Using the salvaged tile as a template, Ludowici was able to make custom molds to create new tile that blended seamlessly with the salvaged tile.

All work met the US Department of Interior Standards for Historic Preservation.



Adventure West Virginia Restrooms

LOCATION : Morgantown, WV
CLIENT : West Virginia University
SERVICES : Design Development
CONSTRUCTION VALUE : NA

West Virginia University chose the Mills Group to design an easy to assemble building to serve as a restroom facility for their Adventure WV Outdoor Education Center. The new facility serves both men and women by offering restrooms and showers for visitors to the site while also providing storage for the maintenance crews. The water supply to the building is provided by storage tanks adjacent to the building while the wastewater treatment is addressed through a septic tank and leach field.

The Mills Group designed a turn-key facility which was ready for immediate use upon delivery to the site. Mills Group envisioned a building that incorporated natural-looking elements such as a log exterior with the durability of concrete fabrication.



Blue Sulphur Springs Pavillion

LOCATION : Blue Sulphur
Springs, WV

CLIENT : Greenbrier County
Historical Society

SERVICES : Historic Structure
Report and Existing Conditions
Assessment

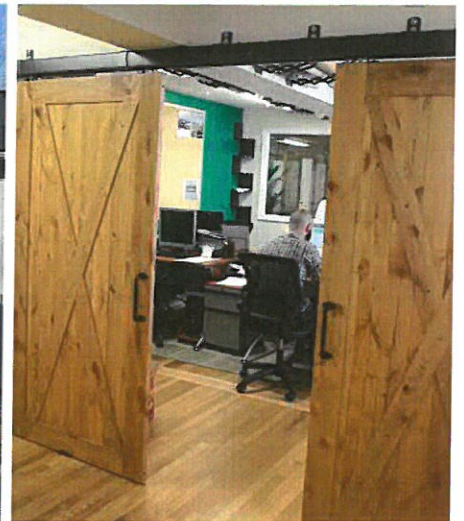
CONSTRUCTION VALUE
: \$1 Million

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The Greenbrier County Historical Society chose the Mills Group to conduct an existing conditions assessment, describe the written and architectural history of the Blue Sulphur Springs pavilion and offer a plan for its stabilization and reuse.

The Blue Sulphur Springs Pavilion was constructed ca. 1836 as the centerpiece of a health resort along Kitchen Creek in Greenbrier County, (West) Virginia. Although it was regarded as superior to the other springs in Western Virginia in terms of comfort and beauty, the resort was also not as fashionable as the White Sulphur Springs located 26 miles to the east. As a result of the declining popularity of the resort and nationwide economic instability, the property was transferred into the hands of gentlemen who created Allegheny College, a seminary for Baptist students in 1859. With the outbreak of the Civil War, the college lost both students and several structures, as part of the resort was destroyed by fire in 1863. All that remained of the property was the Greek Revival inspired pavilion which continued to be enjoyed by picnickers throughout the 20th century.

In 2013, the Greenbrier County Historical Society acquired the property and with the Mills Group's help, established a plan to restore the structure. This plan includes reusing as much original material as possible and incorporating the interpretation of the pavilion's history and restoration. The first step of the restoration is to stabilize the existing structure.



Appalachian Trail Conservancy

LOCATION : Harpers Ferry, WV

CLIENT : Appalachian Trail
Conservancy

SERVICES : Space Plan,
Construction Documents and
Administration

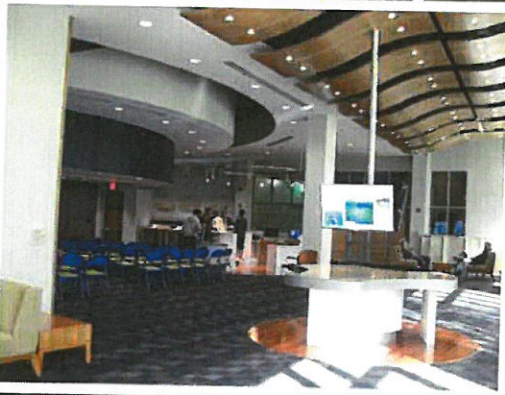
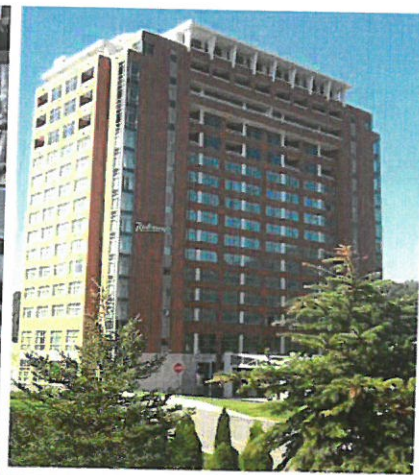
CONSTRUCTION VALUE :
Withheld per owners request

The Appalachian Trail Conservancy hired the Mills Group to help organize their headquarters in Harpers Ferry, West Virginia. The existing building served as office space, provided directional information, as well as served as a gift shop. The ATC asked the Mills Group to help them achieve their mission to promote and preserve the Appalachian Trail through the reimagining of their headquarters.

Mills Group provided space planning services to organize the layout of the departments as well as create a new interior renovation. The Mills Group also designed a foundation stabilization plan to help the ATC utilize their subterranean space.

The rear of the building was improved with the addition of a new Appalachian style entry which provides a focal point into the new entrance as well as provides a nod to the Conservancy's architectural aesthetic.

Mills Group also provided direction for new drainage along the rear of the building, as well as the introduction of handicap accessible parking.



Allegheny Design Services

OVERVIEW

LOCATIONS: WV/PA

SERVICES: Structural Engineering,
Mechanical, Electrical, and Plumbing
Engineering, Building Information
Modeling, System Engineering



- Dorms, Student Housing & Apartments
- Athletic & Recreation
- Religious / Non-Profit
- Healthcare
- Higher Education
- Historic Restoration
- Industrial
- K-12
- Government
- Office Buildings
- Parking Garages
- Retail & Commercial
- Metal Building Systems
- Hotels & Resorts
- Pedestrian Bridges
- LEED & Commissioning



REFERENCES



REFERENCES

Margaret Hambrick

President, Greenbrier Historical Society

301 West Washington Street
Lewisburg, WV 24601
Ph: 304-646-2439
mchwv44@gmail.com

Project: Blue Sulphur Springs
Pavilion Historic Structure
Assessment

Eriks Janelins

President & CEO - The Oglebay Foundation

465 Lodge Dr.
Wheeling, WV 26003
Ph: 304-243-4160
ejanelins@oglebay-resort.com

Project: Oglebay Survey

Charlie Baker

Director of Planning, Hampshire County

Hampshire County Planning
Commission
90 North High St., PO Box 883
Romney, WV 26757
Ph: 304-822-7018
charlie@hampshirewv.com

Project: Six National Register
Nominations

Don T. Rigby

Executive Director
Regional Economic Development

Partnership
1100 Main Street, 3rd Floor
PO Box 1029
Wheeling, WV 26003
Ph: 304-232-7722
drigby@redp.org

Project: RED office building

Shannon Tinnell

Historic Preservation Review Commission

City of Morgantown Historic
Landmarks Commission
300 Spruce St.
Morgantown, WV 26505
Ph: 304-685-7747
shannontinnell@earthlink.net

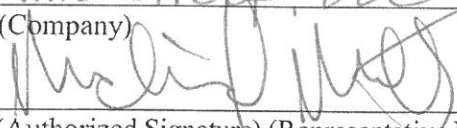
Project: Woodburn Area Historic
Survey

GENERAL TERMS AND CONDITIONS:
West Virginia Division of Natural Resources
Agency Delegated Procurements Over \$25,000

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Michael Mills, AIA Managing Principal
(Name, Title)
Michael Mills, AIA Managing Principal
(Printed Name and Title)
63 Wharf St. Ste 300. Morgantown, WV 26501
(Address)
304.296.1010 (phone) 304.413.0120 (fax)
(Phone Number) / (Fax Number)
MMills@millsgrouponline.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Mills Group, LLC
(Company)
 AIA
(Authorized Signature) (Representative Name, Title)

Michael Mills, AIA Managing Principal
(Printed Name and Title of Authorized Representative)

11.2.17
(Date)

304.296.1010 (phone) 304.413.0120 (fax)
(Phone Number) (Fax Number)

GENERAL TERMS AND CONDITIONS:
West Virginia Division of Natural Resources
Agency Delegated Procurements Over \$25,000

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

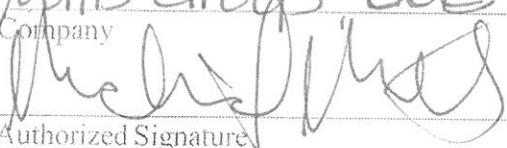
Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Mills Group LLC
Company

Authorized Signature A10

11-3-17
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

The West Virginia Board of Architects

certifies that

MICHAEL MILLS

is registered and authorized to practice
Architecture in the State of West Virginia.

In testimony whereof this certificate has been issued
by the authority of this board.

Certificate Number 3525

The registration is in good standing until June 30, 2018.



A handwritten signature in cursive script, reading "Gracily Papadopoulos", is written over a light gray rectangular background.

Board Administrator

The West Virginia Board of Architects

certifies that

VICTOR R GRECO

is registered and authorized to practice
Architecture in the State of West Virginia.

In testimony whereof this certificate has been issued
by the authority of this board.

Certificate Number 2397

The registration is in good standing until June 30, 2018.



A rectangular box containing a handwritten signature in cursive script, which reads "Gracie Papadopoulos".

Board Administrator

West Virginia State Board of Registration
for Professional Engineers

DAVID R. SIMPSON
WV PE #010150

This is to certify that the above named PROFESSIONAL ENGINEER has met the requirements of the law, is duly registered and is entitled to practice engineering in the State of West Virginia.

EXPIRES December 31, 2018

West Virginia State Board of Registration
for Professional Engineers

GARY M. CHANNON
WV PE #013149

This is to certify that the above named PROFESSIONAL ENGINEER has met the requirements of the law, is duly registered and is entitled to practice engineering in the State of West Virginia.

EXPIRES December 31, 2018